

## **Baxter Public Library Meeting**

### **December 1, 2020**

**Call to Order:** 6:05 p.m. Director Marie, Greg, Donna, Leah, and Barb were present.

**Approval of Agenda and November 2020 minutes:** Greg, motion; Leah, second. Approved 4-0.

**Librarian's Report:** Marie reported that the state sent \$904.00 which came from our Open Access and Interlibrary Loan transactions.

### **Old Business:**

**Programs:** Marie reported that she is doing after-school programs with approximately 6-10 children from BELC on Wednesdays. She also continues with preschool story time.

**New website:** Jenn will be working on the website when the library is closed over winter break.

**Harold Hill Donation:** No action at this time.

### **New Business:**

**Chapter 21: Library Associations training.** Marie is not currently a member of any of the associations we learned about but is considering joining the Association of Rural and Small Libraries when she learns more about any cost and/or benefits.

**Director Evaluation:** All of the board member evaluations on the director were turned in to President Liz Kielly who tabulated them. The scores and comments were all very positive about Marie's work performance.

**Review Goals:** The goals for 2020-2024 were reviewed, and members noted where progress had been made, even in the time of COVID restrictions at the library.

**2021-2022 Budget:** The board members reviewed the budget and decided not to ask for any changes when Marie presents it to the City Council. Motion to approve the budget was made by Donna; Barb seconded the motion; approved. 4-0.

**Wages:** The board members reviewed salary data that Marie provided on the other libraries in the county. After discussion, Donna made the motion, seconded by Greg, to increase Marie's salary from \$18.00 to \$18.50 per hour and Jennifer's from \$14.80 to \$15.00 per hour.

**City Bills:** Leah made the motion, seconded by Greg, to approve the bills as they were provided by Marie. Approved 4-0.

**Petty Cash:** The report was given.

**Public Comments:** None

**Date for February Meeting:** February 2, 2021, 6 p.m.

**Adjournment:** 6:35 p.m.