

# **Baxter Library Board Meeting Minutes**

September 1, 2020

1. The meeting was called to order at 6 pm on September 1 with the following people present: Marie VanBeek, Barb Schmidt, Liz Kielly, Greg Pickett, and Leah Wall.
2. The agenda was approved after a motion by Liz and a second by Greg. Motion carried.
3. The minutes from the August meeting were approved. Motion by Greg with a second by Barb. Motion carried.
4. The Librarian's Report was provided by Marie. The results from the Annual Survey are not yet available. It is due October 31. There will be a new website from the state. Work will commence on the website next week. Next year, we joined the state IRead program. The theme is "Reading Colors Your World." Preschool storytimes will begin next week.
5. Old Business: The Summer Reading Program gifts resulted in 20 gift cards and 26 younger kid prizes.
6. New Business: We read and discussed Chapter 18 training on Developing and Adopting Policies. The Internet Use Policy was approved after review. A motion was made by Leah with a second by Barb. Motion carried.
7. Marie presented and explained the monthly city bills and petty cash report. The motion was made by Liz and seconded by Leah that the bills be paid. Motion carried.
8. There were no public comments.
9. The next board meeting will be October 6, 2020 at 6 pm.
10. The meeting adjourned at 6:40 pm by general consent.

Minutes taken by Leah Wall