

## **Baxter Library Board Meeting August 5, 2020**

The Baxter Library Board **came to order at 6 p.m. on Wednesday, August 5** with the following people present: Marie VanBeek, Donna Akins, Greg Pickett, Barb Schmidt, and Liz Kielly. Marie conducted the meeting until the election of officers took place.

**The agenda was approved** after a motion by Liz and a second by Greg. Next the **minutes of the June meeting were approved after being amended**. Motion by Greg and second by Liz. Motion carried.

There were several business items in the **Librarian's Report**. Marie reported that **patrons will be required to wear masks both in school and in the library starting August 14**. The library will ask Colette Kunkel to borrow her **sign/easel to use by the library, stating that library patrons cannot proceed farther into the building besides the library**.

**The new hours at the library will be 9-12 and 3-6 Monday through Thursday**, and Saturday hours will most likely begin after other libraries in the county also open.

Marie had noticed in past minutes that a vote was not shown for the wages for herself and Jennifer, decided upon at the end of 2019. **Jennifer is to receive \$14.80 an hour and Marie, \$18.00 an hour**. The motion was made by Barb and seconded by Liz with all voting in favor that those figures are correct and were also agreed upon earlier.

Last, Marie said that the **extra key chain fobs** ordered for summer reading could possibly be used as “rewards” to students who returned books after the pandemic and other things. The members agreed by general consent that Marie and Greg could work together to award these key chains.

**Under OLD BUSINESS**, Marie presented on **library programs** held this summer. The kids have been very excited and appreciative of the programs since so many of their other activities have been canceled due to COVID-19. The programs included The Science Guy, Bubbles, and what Marie and Jennifer have planned locally.

Next the **Conduct policy was approved** after a review and a motion by Liz and a second by Greg.

Under **NEW BUSINESS**, the **election of officers** was held. The motion was made by Barb and seconded by Greg to have **Liz Kielly take the position of president and Donna Akins that of secretary.** Motion carried. It was also agreed upon to have **library board meetings on the first Tuesday of each month at 6 p.m.**

Next the board members read and discussed **training chapter #17 on Intellectual Freedom.** Continuing with the review and signing of board policies, Liz made the motion, seconded by Barb, to **approve the Sex Offender policy.** Then Donna made the motion, seconded by Greg, to **approve the Collection Development policy.**

Marie presented and explained the **monthly bills.** The motion was made by Donna and seconded by Liz that the bills be paid. Motion carried.

There were **no public comments.** The **next board meeting will be held on September 1, 2020, at 6 p.m.**

Meeting adjourned by general consent at 6:55.

Respectfully submitted,  
Donna Akins, Secretary