

Baxter Public Library Meeting Minutes  
December 2, 2025

1. Call to order @ 5:05 Barb, Leah, Amanda and Chantelle in attendance
2. Agenda approved - motion by Amanda, second Barb
3. Minutes approved- motion by Leah, second by Amanda
4. Librarians Report - total checkouts low for this time of year, still believe affected by only school circulation as overall activity and programming attendance is high. Nov 2024 we hosted 15 events with an attendance of 208, this November we hosted 24 events with an attendance of 365! Chantelle attended JLA quarterly in Nov and Sandy did some story-time trainings.
5. Old Business
  - a. Dolly Parton Imagination Library - puzzle event super successful so will plan fundraiser
  - b. Guitar Program - on hold by Rob
  - c. Trustee Training Recap - will continue to discuss. Going to reach out to Garden Club.
  - d. Director Evaluations- all completed.
6. New Business
  - a. Chapter 14 - reviewed and discussed. Chantelle will print board specific standards for next meeting. Accreditation process starts in Jan.
  - b. Director Self-Evaluation - reviewed.
  - c. Review Goals - reviewed. Discussed Secret Santa book exchanged idea for next holiday season.
  - d. Final Budget Review - approved and ready to turn into city.
  - e. City Council Updates- n/a.
  - f. Upcoming Events
    - i. Holiday Open House Dec 19th 5pm.
7. Bills
  - a. City Bills - motion to approve by Amanda. Second, Barb.
8. Public Comments - none.
9. Agenda for Jan/Feb Meeting - January 6th 5:00pm.
10. Adjourn 5:25pm Motion by Amanda, Second Bab.