

Minutes
Baxter Public Library Meeting
April 7th, 2026

1. Call to order @ 5:02pm - Rob, Barb, Leah, April, Chantelle and SRO Josh Britton in attendance
2. Agenda approved (motion Barb, second Rob)
3. Minutes approved (motion Barb, second April)
4. Librarians Report - March total checkouts 785, increase to March 2025 and February 2026. Spring Break programs; tea party and nerf battle were very successful.
5. Old Business
 - a. Fundraiser update - looking for Christmas in July themed fundraiser in the summer and will try a puzzle night again in the fall. Rob offered to play for a fundraiser as well.
 - b. Community collaborations/friends - Garden Club will be discussing at their next meeting.
 - c. New Trustee Applications for July - giving applications we currently have to Jill.
6. New Business
 - a. Chapter 2 - read and reviewed.
 - b. Operating Policy - motion to approve Leah, second April
 - c. Ipad Policy - motion to approve Leah, second April
 - d. City Council Updates - quickly discussed budget and wanting to invite a member of city council to our meetings as well as a school board member
7. City Bills - motion to approve April, second Leah
8. Public Comments -

Josh Britton met with the group to discuss safety and security. The goal is to maintain open communication between the school and library to ensure aligned policies. Library board members and staff will attend training in August with school staff and be added to the All Staff email list.

Options under consideration include:

- Closing the library when no staff are present
- School-provided staff coverage during public library closures
- A shared school/city position to cover gaps

Priority: Ensure the library is not accessible without supervision.

Upcoming: Lockdown drill scheduled for April 16 at 2:00 PM.

9. Agenda for May Meeting - May 5th 5:00pm

10. Adjourn - 5:51 motion April, second Rob