

Operating Policy
Baxter Public Library

1. The Baxter Public Library is located in the Baxter Community School at 202 E State Street.
2. Our operating hours are 9:00 – 12:00 and 3:30 – 7:00 Monday through Thursday and 9:00 – 12:00 on Saturday: patrons must check in at the central office during the regular school day.
3. The library is closed on all major holidays at the discretion of the director, or in the case of inclement weather.
4. Fines are not charged for overdue books. There is a replacement fee of no more than \$20.00 on lost items. Patrons will be notified of overdue items by the library director.

Date approved 04/09/15

03/01/18

06/03/20

Board president signature Renee Hammer